

Available for Download

Registration Tool Kit

- [Complete TICO Registration Kit](#) | ZIP ([ZIP Utility](#))

Individual Registration Forms

- [New Registration Application](#) | PDF
- [Terms and Conditions of Registration](#) | PDF
- [Trust Accounting Guidelines](#) | PDF
- [Trust Declaration Form](#) | PDF
- [Corporate Shareholder Form](#) | PDF
- [Sample Wording For Letter Of Credit](#) | PDF
- [Sample Letter to Verify Proof of Trust Account](#) | PDF

Background Report (CPIC - Criminal background)

TICO's registration application process requires each owner, officer, director, shareholder and designated manager named on the application to complete and provide a criminal background check. TICO has partnered with an online background check service provider, **myBackCheck** to assist applicants to expediate their registration process. To request a BackCheck Report - [click here](#)

Notice of Business Change Forms

- [New Branch Application](#) | PDF
- [Notice of Business Change - Change of Business Address](#) | PDF
- [Notice of Business Change - Change of Business Name](#) | PDF
- [Notice of Business Change - Change of Financial Information](#) | PDF
- [Notice of Business Change - Change of Supervisor/Manager](#) | PDF
- [Notice of Business Change - URL \(Website\) Address\(es\)](#) | PDF
- [Notice of Business Change - Change of Officer, Director, Shareholder or Partner](#) | PDF

Other Registration Forms

- [Schedule "A" \(for change to Supervisor/Manager\)](#) | PDF
- [Terms & Conditions - Operating from a Dwelling](#) | PDF
- [Checklist for Change of Ownership](#) | PDF

TICO's Registration Department is here to assist you with any questions. Please contact TICO at 1-888-451-8426 or email your

question to tico@tico.ca